



Towne Properties Lease Application

1. Applicant

Name: _____
 Home Phone: _____
 Cell Phone: _____
 DL Number: _____
 Date of Birth: _____
 Soc. Sec. No. _____
 Email: _____

2. Spouse

Name: _____
 Home Phone: _____
 Cell Phone: _____
 DL Number: _____
 Date of Birth: _____
 Soc. Sec. No. _____
 Email: _____

2. Present address:

Circle one: Lease Own Other: _____ Length at current address (in months): _____
 List name, address & phone of landlord or mortgage company on the line provided below. Monthly Payment: _____

3. Previous address if above is less than two years:

4. Applicant's occupation: _____ Employed by: _____

Address: _____

Phone: _____ Work email: _____ Start date: _____

Immediate supervisor: _____ Gross monthly income: _____

Other income (i.e. alimony, child support, other job, etc.): _____ Source: _____

5. Spouse's occupation: _____ Employed by: _____

Address: _____

Phone: _____ Work email: _____ Start date: _____

Immediate supervisor: _____ Gross monthly income: _____

Other income (i.e. alimony, child support, other job, etc.): _____ Source: _____

6. Other occupants of apartment:

Name	Relationship	Social Security Number	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

7. Household Asset Information

Do you have or receive?	Bank/Custodian	Account Number	Is account accessible	Annual Income
Y N Checking Account	_____	_____	Yes No	_____
Y N Savings Account	_____	_____	Yes No	_____
Y N IRA, Keough, 401K	_____	_____	Yes No	_____
Y N Pension Fund	_____	_____	Yes No	_____
Y N Social Security	_____	_____	Yes No	_____
Y N Unemployment Disability	_____	_____	Yes No	_____
Y N Stocks, Bonds, Other Securities	_____	_____	Yes No	_____
Y N Rental Properties	_____	_____	Yes No	_____
Y N Other sources of income	_____	_____	Yes No	_____

Initial here: _____

Continuation of Lease Application for *Applicant Name(s)*: _____

TO BE COMPLETED BY TOWNE PROPERTIES LEASING PROFESSIONAL					
Community:	_____	Address:	_____	Apt #	_____
Type:	_____	Rent:	_____	Possession Date/Lease Begins:	_____
Special Terms (if applicable):		_____			
App. Fee	_____	Date Rec'd:	_____	Initialed by:	_____
Deposit	_____	Date Rec'd:	_____	Initialed by:	_____
Pet Deposit	_____	Date Rec'd:	_____	Initialed by:	_____
Total Pet Fee:	_____	Water Fee:	_____	W/D Fee:	_____
Other Fees:	_____				

Each applicant shall be processed under the terms of the equal housing statutes and each applicant shall be given the right to inspect, select and lease housing accommodations without regard to race, sex, color, religion, national origin, handicap or familial status.

Applicant's Signature: _____ Date: _____

Spouse's Signature: _____ Date: _____

Towne Properties Representative Signature: _____ Date: _____

